



LIHEAP Regional Training Meeting
Ted Weiss Federal Building
290 Broadway, New York, NY 10007

Agenda

Tuesday, April 8 – Morning Session

8:00 am – 8:30 am **Registration**

8:30 am – 8:45 am **Morning Plenary**
Welcome and Introduction from OCS and NEADA

Speakers: **Mark Wolfe**, National Energy Assistance Directors' Association
Lauren Christopher, Office of Community Services

8:45 am – 9:30 am **Model Plan in OLDC**
OCS will discuss the process and requirements for submitting LIHEAP Detail Model Plan through the On-Line Data Collection system. Online submission of the model plans will be required for all grantees beginning with the FY 2015 annual application.

Speaker: **Yuliya Rzad**, Office of Community Services

9:30 am – 10:15 am **Changes to Social Security Administration Services Provided at Local Offices**
The Social Security Administration is discontinuing the provision of print outs of benefit letters and evidence of social security numbers at its local offices. Discuss intake strategies for dealing with these changes and learn about online resources to help clients obtain the information they need quickly.

Moderator: **Josh Cover**, Office of Community Services
Speaker: **Everett Lo**, Social Security Administration

Break 10:15 am – 10:30 am

10:30 am – 11:15 am **Roles and Responsibilities of LIHEAP Grantees**
LIHEAP grantees have certain roles that should not be delegated to subgrantees or other agencies. This session will discuss the role of the State or Tribal LIHEAP office, including best monitoring practices and how to ensure consistency among subgrantees.

Speaker: **Josh Cover**, Office of Community Services

11:15 am – 12:00 pm **American Community Survey Tabulation**
OCS will present the new custom tabulation of LIHEAP income-eligible households for states and tribes based on the American Community Survey.

Speaker: **Yuliya Rzad**, Office of Community Services

Lunch 12:00pm – 1:30pm



LIHEAP Regional Training Meeting
Ted Weiss Federal Building
290 Broadway, New York, NY 10007

Tuesday, April 8 – Afternoon Session

1:30 pm – 2:15 pm

Working with Unregulated Fuel Vendors

Unregulated fuel vendors have varying capacities and present unique challenges. Learn what policies and initiatives some grantees have implemented to manage their relationships with these vendors.

Moderator: Josephine Rago-Adia, Office of Community Services

Speakers: Carlene Taylor, Connecticut Department of Social Services

2:15 pm – 3:00 pm

Strategies for Utilities with Multi-state Service Territories

Many of the large regulated utilities in the Northeast have service territories that cross state lines. This facilitated discussion will focus on joint-grantee strategies for working with common utility vendors, in light of coming performance measurement data collection requirements and monitoring.

Moderator: Mike Winton, Office of Community Services

Speakers: Akm Rahman, Massachusetts Dept. of Housing & Community Dev.
Cathy Buhrig, Pennsylvania Department of Public Welfare

Break 3:00pm – 3:15pm

3:15 pm – 4:00 pm

Life-threatening Crises

The LIHEAP statute requires grantees to make a distinction between crises and life-threatening crises, responding to them in 48 hours and 18 hours, respectively. In this session, attendees will hear from colleagues about their definitions for these two situations, their response strategies, and how they track and monitor response times.

Speaker: Mike Winton, Office of Community Services

4:00 pm – 4:45 pm

Open Q&A

OCS staff will host an open forum for grantees to get clarification on federal LIHEAP policies, best practices, and any other program-related questions.



LIHEAP Regional Training Meeting
Ted Weiss Federal Building
290 Broadway, New York, NY 10007

Wednesday, April 9 – State and Tribe Breakouts

State Track 30 th Floor, Conference Room 2		Tribal Track 30 th Floor, Conference Room 3	
9:00 am – 9:45 am	<p>LIHEAP Performance Measures APPRISE will provide an overview of the current proposed performance measures.</p> <p>Moderator: Lauren Christopher, OCS Speaker: David Carroll, APPRISE</p>	LIHEAP 101	<p>The National Center for Appropriate Technology (NCAT) will provide newer Tribal LIHEAP directors, staff and administrators with an overview of LIHEAP regulations and requirements. This session will also serve as a great refresher for experienced program personnel.</p> <p>Moderator: Mike Winton, OCS Speaker: Kay Joslin, NCAT</p>
9:45 am – 10:30 am	<p>LIHEAP Performance Measures APPRISE will provide an overview of the data elements required for reporting on proposed Performance Measures. This includes concrete strategies for data collection.</p> <p>Moderator: Lauren Christopher, OCS Speaker: David Carroll, APPRISE</p>	Obligation of Funds and Carryover	<p>OCS staff will present a review of LIHEAP funds obligation rules and how they impact the Carryover and Reallotment Report. Discussion topics will include the difference between obligation and expenditure and what procedures can be implemented to ensure the amount of grant funds carried forward is correct, within the required limits and is accurately reported.</p> <p>Speaker: Josephine Rago-Adia, OCS</p>
Break 10:30 am – 10:45 am			
10:45 am – 12:15 pm	<p>LIHEAP Performance Measures APPRISE will present a “Performance Measures Checklist” which outlines next steps grantees can take to prepare for LIHEAP Performance Measurement. This includes an overview of best practices and examples from various states.</p> <p>Moderator: Lauren Christopher, OCS Speaker: David Carroll, APPRISE</p>	Roundtable Conversations	<p>Tribal grantees will be broken up into groups, to share experiences running LIHEAP and learn from fellow administrators. Topics include intake and eligibility and fiscal management.</p> <p>Discussion Hosts: Josh Cover, OCS Mike Winton, OCS Josephine Ago-Radia, OCS Christine Celentano, NEADA</p>
Lunch 12:15 pm – 1:45 pm			



LIHEAP Regional Training Meeting
Ted Weiss Federal Building
290 Broadway, New York, NY 10007

Wednesday, April 9 – Afternoon Session

1:45 pm – 2:30 pm **Elements of a State-Tribe Agreement**
Both states and tribes can benefit from formal negotiated agreements that govern allocation of funds and lay out programmatic coordination. OCS will provide an overview of the recommended elements that should be in every state-tribe agreement.

Speaker: **Yuliya Rzad**, Office of Community Services

2:30 pm – 3:15 pm **Data Sharing and Preventing Duplication of Services**
States and tribes must take steps to avoid providing LIHEAP benefits to the same clients. Hear from grantees about how they have worked with their counterparts to share information and prevent duplication of services.

Moderator: **Mike Winton**, Office of Community Services

Speaker: **Patrick Strickland**, Lumbee Tribe of North Carolina

Break 3:15 pm – 3:30 pm

3:30 pm – 4:15 pm **Coordination of Resources**
Many LIHEAP grantees supplement LIHEAP dollars with other federal, state, and local resources. Learn how your colleagues are coordinating multiple sources of funding to provide a full spectrum of energy assistance to low-income families.

Moderator: **Josh Cover**, Office of Community Services

Speakers: **Celeste Lovett**, New Hampshire

4:15 pm – 4:45 pm **Open Q&A**
OCS staff will host an open forum for grantees to get clarification on federal LIHEAP policies, best practices, and any other program-related questions.
